



Call for Director(s), the Coach House Community Enterprise Ltd (Coach House Café and Bistro)

Background

The Coach House Café and Bistro operates as a Community Enterprise (Coach House Community Enterprise Ltd). It is located at the centre of Ford Park; 8 acres of beautiful parkland and gardens, run by registered charity, Ford Park Community Group.

The Coach House Café and Bistro is a locally well-known café, which is beginning to develop a reputation further afield. It provides a fresh seasonal menu for visitors to Ford Park, customers hiring the meeting room and grounds for activities and private functions. The Coach House also provides dining events with speciality menus and supports the many community festivals, events and activities delivered by the community and the charity itself.

The Coach House Café and Bistro is a licenced wedding venue, which is an increasingly important revenue stream.

The expectation of the Coach House is that it makes a profit and any financial surplus generated supports the charitable work of Ford Park Community Group, the main aims of which are:

- To continue to manage and develop Ford Park as a permissive park for the benefit of the community, especially the disadvantaged.
- To organise a programme of cultural and community events, activities and workshops to bring together the community to learn about and enjoy the environment and amenities available at Ford Park.
- To continue to promote and manage the community facilities available at Ford Park.
- To develop the Coach House social enterprise and continue to establish Ford Park as a visitor attraction in order to bring in revenue to support the charitable work of the group.

Purpose

The Coach House Community Enterprise Ltd is seeking to add to its Board of Directors. Our Board Members come from a variety of backgrounds and bring a diverse range of skills, experience and knowledge to our discussions. They are passionate about maintaining and improving the quality, sustainability and profitability of the Coach House Community Enterprise, providing both technical and strategic support and leadership.

To support the Community Enterprise moving forward, the Coach House is seeking a skilled, qualified and motivated individual to join the Board of Directors. As a member

of the Board you will play a key role in developing the Coach House, developing its customer base and reputation, increasing and ensuring its profitability and sustainability, monitoring quality and governance and maximising the opportunity for the Coach House to financially support its parent charity, Ford Park Community Group.

The role

The Coach House Community Enterprise is seeking individuals who have both practical experience and strategic vision, good judgement, and the ability to work as part of a diverse team. We would like to hear from you if you have experience in:

- Successful business management, in particular in the catering, service industries and functions
- Hands on experience of the catering and service industries
- Financial planning, accountancy or fundraising
- Effective communications skills

Above all, the Coach House Community Enterprise seeks individuals who have availability and commitment and who share our values and wish to contribute to on-going success of the Coach House and therefore the sustainability of Ford Park.

The Board meets around 10 times per year for approx. 2 hours on a weekday in the evening, however, Board Members become involved in projects and tasks outside of these times. Where possible, board members are expected to become involved in supporting our events and charitable activities in a hands on capacity.

If you are interested in joining our Board of Directors and feel you fulfil our criteria, please submit your CV and cover letter explaining your reasons for applying to the Chief Executive of Ford Park Community Group, jill.salmon@ford-park.org.uk.

Deadline for submissions: Monday, 1st October, 12 noon.

Any appointment will be made subject to a Declaration of Interest.

If you would like an informal discussion before submitting your CV, please contact Jill Salmon, Chief Executive on 01229 580 666. Or John Casson, Chair of the Board of Directors on john.e.casson@gmail.com